

Milano



Comune
di Milano

HOST ORGANIZATION INTERNSHIP EVALUATION

Milan, Italy,

COMPANY OR ORGANIZATION:		
INTERNSHIP SUPERVISOR AT COMPANY :		
SUPERVISOR'S TITLE AT COMPANY:		
STUDENT'S NAME:		
STUDENT'S PROFESSIONAL QUALIFICATIONS: Specialist high school for business, finance, and marketing		
PERIOD OF INTERNSHIP	START DATE:	END DATE:

Summary of intern's duties and activities:

N.B. An evaluation from the company that is objective, given the student's age and curriculum, is indispensable in order for the teachers' board to properly award academic credit.

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EVALUATION CRITERIA

Aptitude, behavior, and social skills	POOR	ADEQUATE	FAIR	GOOD	OUTSTANDING
Promptness					
Industriousness					
Sense of responsibility					
Practicality					
Social skills with peers and superiors					
Ability to work in a group					
Readiness to learn and listen					
Motivation					

Organizational aptitude and professional skills	POOR	ADEQUATE	FAIR	GOOD	OUTSTANDING
Understanding of company's business activities					
Capacity for analysis and critical thinking					
Ability to summarize					
Capacity for decision making and entrepreneurship					
Interest and curiosity in duties and activities					
Readiness to think in new ways					
Independence in carrying out assigned tasks					
Methodical approach to work and time management					
Level of basic knowledge					
Level of acquired knowledge					
Degree of efficiency (meeting goals set for training project)					

Other notes on possible gaps in training:

Suggestions for the school's training program:

Date.....

COMPANY STAMP

SUPERVISOR SIGNATURE

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